

September 11, 2012

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Sheldon Butzke. Members present: Ralph Dybdahl, Ron Scharffenberg, Marc Dick, Bill Smith.

Chairman Butzke led the Pledge of Allegiance.

Chairman Butzke called for approval of the Agenda. Motion made by Scharffenberg to approve the Agenda as sent. Second Smith and motion carried.

The minutes from the August 21st meeting were sent to Board members for review prior to publication. Chairman Butzke called for approval of same. Motion made by Dybdahl to approve the minutes for publication. Second Dick and motion carried.

Mic Kreutzfeldt, Hwy Supt, presented information as requested by Commissioners to follow-up the request for assistance from SD One Call. Motion made by Dick to require proof of membership to South Dakota One Call before authorizing permits to occupy right of way & underground utility permits. Second Smith and motion carried. Kreutzfeldt informed the Board that the County needs to select a consultant for engineering services required to participate in Countywide Signing project. This project is 100% funded by Federal Safety funds. Motion made by Dybdahl to hire Clark Engineering with Johnson Engineering as alternate in the event that first choice isn't able to complete work. Second Smith and motion carried.

Motion made by Dybdahl to convene as Drainage Commission. Second Smith and motion carried.

Mic Kreutzfeldt, Drainage Administrator, presented a drainage permit application, noting that downstream landowner signatures were obtained and he has signed off on it: D12-048 applicant Tom & Ron Stofferahn, legal description NE4 24-102-53.

At 9:30 a.m. the drainage hearing for Permit D12-049, applicant Thad Stofferahn, was held. Legal description: SE4 Sec 25 102-53. Kreutzfeldt presented permit application information explaining that downstream signatures have been secured except US F&W Service. Kreutzfeldt presented the Board with a letter from US Fish and Wildlife indicating that the Service is fundamentally opposed to the concept of draining by tile. Thad and Ron Stofferahn were present. Stofferahn's added that they are trying to control erosion with this project. Following discussion, motion was made by Smith to approve application when Justin Stofferahn acquires a permit for the N ½ NE ¼ of 36-102-53 or non-perforated tile be used when it leaves Section 25 102-53. Second Dybdahl and motion carried.

The Board reconvened as Board of County Commissioners.

Auditor Sherman, Mariann Oyen, Benefits Specialist, and the Commissioners reviewed Care of Poor cases. Two Notices of Hospitalization were received from Avera McKennan Hospital. Five Applications for Poor Relief Assistance were received from Avera McKennan Hospital. An Application for County Assistance was denied because the County did not receive a Notice of Hospitalization. A request to forgive a \$2000 lien for burial assistance was denied, Account #10230. Lien recoveries received the month of August were reviewed.

At 10:30 a.m. the Provisional Budget hearing was held as advertised. Mike Fink, States Attorney Elect, was present. Following discussion, motion was made by Dick to

set States Attorney salary at \$33,000 and the States Attorney Secretary salary at \$19,000 for 2013. Second Dybdahl and motion carried. No other parties appeared for the hearing.

Carol Lauer, Treasurer, and the Commission reviewed properties ready for tax deed proceeding. Motion made by Scharffenberg to appraise the properties as follows and set 10:30 a.m., October 9, 2012, as time for sale of same, accepting sealed bids:

Parcel 17.12.4101	Legal description: Lots 1,2,3&4, Blk 41, Pettigrew's 2 nd Addition, Salem City	\$9500.00
Parcel 16.11.3002	Legal description: Tract 2 Buckmiller's Addn in S2 11-101-53 Ex S270' (Spring Valley Twp)	\$5500.00
Parcel 06.18.3001	Legal description: N444.5' of S1026.5' of E490' of SE4 18-103-55 (Salem Twp)	\$1000.00
Parcel 17.16.0509	Legal description: E66' of Lots 8,9, & 10, Blk 5, Park Addition, Salem City	\$1500.00

Motion made by Dick to convene as Planning Commission. Second Smith and motion carried.

Auditor Sherman presented a plat for approval. Motion made by Smith to approve Plat of Tract 1 of Rayman Addition in the NE ¼ of the SE ¼ of Section 33, Township 104 North, Range 55 West of the 5TH P.M., McCook County, South Dakota. Second Dick and motion carried.

The following building permits were issued the month of August:

2012-59	Kevin & Monique Waba	metal roof on house & demolish old house
	Kane's Tract SW4SW4 of 21-104-53 & NW4NW4 of 28-104-53 Ex Lot S-1	
2012-60	Mickey Ihnen	30x60x9 garage
	Lot 1 Raabe Add in SE4 32-104-53	
2012-61	Michael & April Flannery	new residence
	Tr 1 of Flannery's Add in NW4 30-103-53	

The Board reconvened as Board of County Commissioners.

Jon Pierson, Harland Technology, presented the Commission with a Proposal for Network Administration Service. This gives the County a dedicated IT staff that can support the current network infrastructure. Harland Technology would provide server hardware maintenance, network administration support and remote network monitoring. The Board asked Auditor Sherman to provide the dollars spent in 2011 and currently in 2012 for computer services at the next meeting. No action taken at this time.

Brad Stiefvater, EDS Director, met with the Board. Discussion was held regarding the burn ban and the need to keep it in force. Motion made by Dybdahl to appoint Brad Stiefvater and Brad Stiefvater, Jr. as Deputy Coroners and to appoint Brad Stiefvater Jr. as Assistant Emergency Manager. These appointments are volunteer positions and necessary in the absence of the appointed officials.

The August Law Enforcement Report was noted and filed.

The August Clerk of Courts Report was noted and filed.

Motion made by Smith to authorize Chairman Butzke to sign 2 original copies of Systems Agreement between Tyler Technologies Inc and McCook County, SD for hardware and software upgrade \$81,335 and annual maintenance \$18,815. Offices included are Auditor, Treasurer and Assessor. Second Dybdahl and motion carried.

Motion made by Scharffenberg, second Dick, and carried, to pay claims:

GENERAL FUND: Bi-Weekly Payroll: 9/2/12: Commissioners 1269.25; Auditor 2578.17; Treasurer 2874.83; States Attorney 2280.80; Custodian 1023.65; Dir of Equalization 3097.91; Register of Deeds 2486.65; Veterans Service Officer 400.40; Sheriff 5407.68; Contract Law 3684.61; Care of Poor 115.38; Community Health Nurse Secretary 1083.92; Weed Dept 315.38; Drainage 307.69; Planning & Zoning 192.31. Dir

of IRS, county share of FICA 1509.44, Medicare 353.02; SD Retirement System, county share of retirement contribution 1651.24; Wellmark Blue Cross/Blue Shield, county share of health insurance premium 5469.67. St of SD vs Joshua Pressley, witness fees & mileage, 59.98; St of SD vs Lisa Janis, witness fee & mileage, 31.10; juvenile cases, witness fees & mileage, 207.30; juvenile case, witness fee & mileage, 38.87; Transamerica Life Ins. Co, health pack premium, 4365.89; SDACC, registrations for county convention, 1070.00; SD Remittance Center, lab services, 340.00; A & B Business, monthly copier contract, 32.07; A B Real Estate Holding, food pantry rent, 175.00; Access Elevator & Lifts, lift repair, 395.00; Keith Aden, conference expenses & mileage, 175.58; Affordable Auto Body, hail damage repairs, 4895.00; AutoEx, law enf services, 727.27; Avera Queen of Peace Health Services, blood alcohol services, 252.00; Best Western Ramkota, VSO conference lodging, 100.00; Brown & Saenger, subpoenas, 50.00; Business Products, election zip disks, 110.29, monthly copier contract, 38.48, office supplies, 220.56; Card Service Center, law enf binoculars, 178.94, law enf auto fuel, 289.50; Central Farmers Coop, parts & labor, 232.12; City of Bridgewater, September ambulance appropriation, 2382.50; Construction Signing, striping Courthouse parking lot, 1709.20; Dust-Tex Service, mop rental, 26.42; Eich Law Office, court appt attorney for Lee Wermerson, 501.30, for Brittany Presley, 634.80; Michele Eichacker, mileage to Tyler Tech meeting, 76.59; Roger Gerlach, August expenses, 547.67; Gessner Welding & Repair, supplies, 28.02; Harland Technology Service, annual server maintenance, 1359.00; Hillyard/Sioux Falls, janitorial supplies, Tracy Hofer, printer cable & mileage, 66.03, appraiser measuring tape, 88.23; Inter-Lakes Community Action, September CSW funds, 582.59; Iron Wheel Sales & Service, water fountain repair,

117.75; Helen Jacobson, paint Assessor office, 367.20; Carol Johnson, court reporting, 13.60; Lyle Signs, parking lot signs, 61.83; McCook County EMS, September ambulance appropriation, 5909.27; McCook County Publishers, publishing, 1527.54; McCook County Treasurer, postage, 175.19; Microfilm Imaging System, scanning equipment rent, 305.00, film processing, 21.60, roll film reader & carrier, 750.00; MidAmerican Energy, utilities, 44.34; Office Depot, office supplies, 310.95; Peterson Repair, auto service, 25.95; R & S Sanitation, garbage service, 43.74; Record Keepers Inc, vault box storage, 19.25; Alicia Reif, State Fair expenses, 191.76; Salem City, utilities, 121.20; Salem Community Drug, care of poor, 152.19, office supplies, 47.94; Salem Concrete Products, rock-Courthouse, 24.00; Salem Farmers Market, district meeting supplies, 44.84; Salem Lumber, paint & supplies, 499.49, plexi glass, 150.00; Salem Sales, auto fuel, 2211.11; Salem Special, transfer fee report books, 105.00; Salem Veterinary Service, drug dog services, 195.70; Schneider Corp, GIS training, 600.00; Scott Supply, supplies, 852.00; SD Achieve, services for five residents, 300.00; SD Sheriff's Assn, conference registration, 105.00; SDSU Extension, 3rd qtr appropriation, 6300.00; Brenda Stadel, website changes, 40.00; T & C's Pit Stop, law enforcement fuel, 477.05, district meeting expense, 14.15, care of poor, 73.41; Total Stop Food Store, law enf auto fuel, 740.49; Triotel Communications, telephone & internet service, 1012.31; Michael Unke, court appt attorney for Debbie Jackson, 322.08, for Louise Bushinger, 92.00, for Samuel Farrell, 294.17, for James P Wise, 258.60, for Henry Bucholz, 700.75, for juvenile, 84.25, for juvenile, 257.65, for juvenile, 339.85; Van Diest Supply, weed spray, 5657.05; Verizon Wireless, cell phone service, 84.94, internet modem service, 254.46; Wash 'N' Go, car wash tokens, 60.00; Xcel Energy, utilities, 923.01; Zapp Hardware, 76.76.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 9/2/12: Hwy Dept 15638.84; Dir of IRS, county share of FICA 870.94, Medicare 203.69; SD Retirement System, county share of retirement contribution 938.36; Wellmark Blue Cross/Blue Shield, county share of health insurance premium 2426.56. Transamerica Life Ins. Co, health pack premium, 1884.42; SDACC, registration for county convention, 165.00; All States Ag Parts, parts, 203.00; Avera Queen of Peace Health Services, employee drug testing, 290.50; Boyer Trucks, parts, 218.37; Butler Machinery, parts, 916.06; Card Service Center, office supplies, 177.60; Central Farmers Coop, parts & labor, 577.45; Dakota Fluid Power, parts & labor, 1081.15; GCR Tire Centers-TDS, o-rings, 47.70; Roger Gerlach, 5 acres property rental, 425.00; Gessner Welding & Repair, supplies, 659.35; I-State Truck Center, truck parts, 111.12; Inland Truck Parts, parts, 375.35; Iron Wheel Sales & Service, parts, 19.12; Jebro Inc, demurrage, 37.50; MidAmerican Energy, utilities, 22.92; Mustang Seeds, grass seed, 542.20; Puthoff Repair, supplies, 11.10; R & S Sanitation, garbage service, 43.74; Safety-Kleen, parts washer, 155.56; Salem City, utilities, 59.20; SD Dept of Transportation, share of State project costs, 1585.39; Servall Towel & Linen, towel & mat rental, 44.46; Southeastern Electric, utilities, 21.00; Sturdevant's Auto Supply, supplies, 575.70; Titan Access Account, dozer rent, 3120.00; Triotel Communications, telephone & internet service, 105.03; TrueNorth Steel, culverts, 10537.20; Verizon Wireless, cell phone service, 95.69; Xcel Energy, utilities, 319.68; Zapp Hardware, supplies, 36.47.

911 EMERGENCY REPORTING SYSTEM FUND: Bridgewater/Canistota Independent Telephone, E911 billing system, 371.72; Mitchell Regional 911, 4th qtr E911

services, 8427.00; Brad Stiefvater, August expenses, 69.56; Triotel Communications, 911 telephone service, 221.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 9/2/12: EDS Director 1144.15; Dir of IRS, county share of FICA 63.00, Medicare 14.73; SD Retirement System, county share of retirement contribution 68.65; Wellmark Blue Cross/Blue Shield, county share of health insurance premium 206.93. Transamerica Life Ins. Co, health pack premium, 314.59. Salem Fire Dept, 2002 Ford insurance premium, 675.00; Brad Stiefvater, August expenses, 185.10; Triotel Communications, internet service, 25.00; Verizon Wireless, internet modem service, 42.41.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 9/2/12: Sheriff Secretary/Dispatcher 96.15; Dir of IRS, county share of FICA 5.56, Medicare 1.30; SD Retirement System, county share of retirement contribution 5.77; Wellmark Blue Cross/Blue Shield, county share of health insurance premium 26.47.

The Commissioners asked Sheriff Mark Norris to join the meeting to discuss an insurance claim presented to the County for payment when one of the deputies was responsible for hitting the county law enforcement vehicle with his personal vehicle. The County will not be paying this claim.

The Auditor's Account with the County Treasurer for the month of August, 2012: deposits in banks, \$1,725,937.36; cash to deposit, \$1,721.79; checks to deposit, \$16,796.19; Cash Items (postage) \$175.19; Treasurer's Cash, \$1,494.81; Register of Deeds, \$450.00; Sheriff, \$500.00; Passbook Savings, \$21,084.30; CD's, \$800,000.00. The total deposits on hand: \$2,568,159.64.

The meeting adjourned subject to call.

Dated this 11th day of September, 2012.

Butzke _____ Sheldon
McCook County Commission Chairman,

ATTEST:

Geralyn Sherman _____
Auditor, McCook County